

**Adopted work2future Foundation Board Meeting**  
MEETING MINUTES  
**THURSDAY MARCH 26, 2015**

**CTO: 2:27 P.M.**

**I. QUORUM VERIFICATION**

**Members Present:** Denise Boland, Rashad Said, Sima Yazdani

**Members Absent:** Benny Boveda

**Staff Present:** David Mirrione, Javier Vanga, Richard Martinez, Sangeeta Durrall, Susan Vuong, Rose Sahagun

**Others Present:** N/A

**II. OPENING REMARKS:** Read by Vice Chair Sima Yazdani

**III. AGENDA ITEMS**

**A. Old Business**

**1. ACTION: Approval of the Minutes of the February 26, 2015 work2future Foundation Board meeting.**

**Motion:** Rashad Said

**Second:** Denise Boland

**Unanimous approval and adoption of the February 26, 2015 work2future Foundation Board meeting minutes.**

**B. New Business**

**1. DISCUSSION: Update of the work2future Foundation Adult and Youth programs as well as initiatives.**

Executive Director David Mirrione gave a quick overview of the new program goals dashboard. Ms. Durrall provided the Board with an update on the Adult Program highlighting that there were 1858 enrollments to date. She stated that staff continued their outreach efforts at job fairs and with partners as well as that demand for training remained high. She indicated that the program was on track to meet its annual goals.

Mr. Martinez provided the Board with an updated on the Youth Program explaining how the measures were calculated and presented on the program goals dashboard. He also informed the Board that Workforce Institute would no longer be the training provider for the youth program next year.

**2. DISCUSSION: Update on the Summer Jobs Program.**

Mr. Mirrione informed the Board that the Foundation had been awarded a grant by Bank of America to support the Summer Jobs Program, and that current grant awards for the program were over the fundraising goal. He indicated that Bank of America would allow youth participating in the program to cash their checks at Bank of America branches free of charge. He also informed the board that Target and Lowes had both pledged 100 jobs each for the program, Home Depot had pledged 40 jobs and Wendy's pledged 50 jobs. He indicated he was also working with other employers in the area to reach the goal of 300 jobs. He stated that the Contract with the City of San Jose

which approved the Summer Jobs Program should be ready for the board to sign in mid-April and that once he received the contract from the City he would schedule a special board meeting.

**3. DISCUSSION: Update on the HIRE Program.**

Ms. Durrall stated that the HIRE program had 31 placements and provided an overview of the HIRE program dashboard. She informed the board that the quality and types of jobs for the HIRE participants had improved and most were going from seasonal, part time employment to full time, permanent employment. She also indicated that most participants were receiving assistance with computer-skills training.

**4. ACTION: Fundraising and Financial Updates.**

Mrs. Vuong gave an overview of the February 2015 Statement of Financial Position and Statement of Financial Activities. Mr. Mirrione had covered fundraising updates under the HIRE program discussion.

**Motion:** Denise Boland

**Second:** Rashad Said

**Unanimous approval of the February 2015 Statement of Financial Position, Statement of Financial Activities.**

**5. DISCUSSION: Board Member Recruitment.**

Mr. Mirrione stated that the Chair and himself would reach out to the Hispanic Foundation to identify additional board members. Mrs. Boland and the Vice Chair mentioned that employers committing to supporting the Summer Jobs program could be asked to participate on the Foundation board. The Vice Chair also stated that board presence from vocational schools and community colleges as well as for-profit employers would benefit the work2future Foundation the most. Mrs. Boland stated there should be an open house after the Summer Program to advocate for donations, grant acquisition, program participation or job sponsorship. Mr. Mirrione also mentioned that past clients who were now employed could be contacted for donations to the program.

**C. Set Items for Next Agenda**

- **March Board Meeting Minutes Approval**
- **Program Updates**
- **Fundraising & Financial Updates**
- **Youth Summer Jobs & HIRE Program Updates**
- **Special Meeting for City of San Jose Contract Signing.**

**D. Announcements:** There were no announcements.

**E. Next Meeting**

The next work2future Foundation meeting is scheduled for Thursday April 23, 2015 from 2:00 pm to 3:30 pm at the San Jose Job Training Center, Room MPR-C.

**IV. PUBLIC COMMENT: There were no public comments.**

**V. ADJOURNMENT:** The meeting was adjourned at 3:30 pm.