

work2future Foundation Special Board Meeting
MEETING MINUTES
November 19, 2015
Call to Order: 5:15 P.M.

I. QUORUM VERIFICATION

Members Present: Benny Boveda, Denise Boland, Rashad Said

Members Absent: Sima Yazdni

Staff Present: David Mirrione, Andrew Vasquez, Lixing Wu, Richard Martinez, Sangeeta Durrall

II. OPENING REMARKS: Read by Chair Benny Boveda

III. AGENDA ITEMS

A. Old Business

1. **ACTION: Approval of the Minutes of the October 13th, 2015 work2future Foundation Board meeting.**

Motion: Rashad Said

Second: Denise Boland

Unanimous approval and adoption of the October 13th, 2015 work2future Foundation Board meeting minutes.

B. New Business

1. **DISCUSSION: 2015-16 Program Updates**

Mr. Mirrione provided the board with an overview of the Adult and Youth program dashboards as well as the HIRE program dashboard. Ms. Boland thanked staff for the previously requested annual forecast for monthly goals along with actual goals attained per month.

2. **DISCUSSION: 2015 Summer Youth Program Updates**

Mr. Mirrione provided the board with an update on the status of the Santa Clara County Youth Works program and a final report out on the San Jose Works program.

3. **ACTION: Fiscal Update**

Mr. Mirrione and Mr. Wu provided the board with an overview of the July, August, and September 2015 Statement of Financial Position and Statement of Financial Activities. Mr. Wu reviewed the solvency ratios which were included with the statements.

Motion: Rashad Said

Second: Denise Boland

Unanimous approval of the work2future Foundation's July, August, and September 2015 Statement of Financial Position and Statement of Financial Activities Reports.

4. DISCUSSION: Marketing Update 2015-16

Mr. Mirrione updated the board on the marketing efforts of the organization. The board discussed ways to reach more clients and asked to continue the discussion at the next board meeting.

5. DISCUSSION: Board Recruitment

The Board discussed possibilities for board recruitment starting in 2016.

C. Set Items for Next Agenda

- **November 2015 Board Meeting Minutes Approval**
- **Summer Program Update**
- **Financial Updates**
- **2014-15 Single Audit Approval**

D. Announcements: There were no announcements.

E. Next Meeting

The next work2future Foundation meeting is scheduled for Thursday, December 17th, 2015 at 5:15 pm at the San Jose Job Training Center, 1601 Foxworthy Avenue, San Jose, CA 95118.

IV. PUBLIC COMMENT: There were no public comments.

V. ADJOURNMENT: The meeting was adjourned at 6:26 pm