

**work2future Foundation Board Meeting**  
**MEETING MINUTES**  
**February 25, 2016**

**Call to Order: 5:17 P.M.**

**I. QUORUM VERIFICATION**

**Members Present:** Benny Boveda, Denise Boland, Rashad Said, Sima Yazdani

**Members Absent:** N/A

**Staff Present:** David Mirrione

**II. OPENING REMARKS:** Read by Chair Benny Boveda

**III. AGENDA ITEMS**

**1. Old Business**

- 1. ACTION: Approval of the Minutes of the December 14<sup>th</sup>, 2015 work2future Foundation Special Board meeting.**

**Motion:** Rashad Said

**Second:** Denise Boland

**Unanimous approval and adoption of the December 14<sup>th</sup>, 2015 work2future Foundation Board meeting minutes.**

**2. New Business**

- 1. DISCUSSION: 2015-16 WIOA Program Updates**

Mr. Mirrione provided the board with an update on the 2015-16 WIOA and HIRE Programs.

- 2. DISCUSSION: 2015 SC County Youth Works Program Updates**

Mr. Mirrione provided the board with an overview of the Santa Clara County Youth Works Program and the progress towards meeting the contractual goals of the program.

- 3. ACTION: Fiscal Update**

Mr. Mirrione provided the board with an overview of the November and December 2015 and January 2016 Statements of Financial Position and Statement of Financial Activities.

**Motion:** Denise Boland

**Second:** Rashad Said

**Unanimous approval and acceptance of the work2future Foundation's November and December 2015 and January 2016 Statements of Financial Position and Statement of Financial Activities.**

**4. ACTION: Resignation of Board Secretary**

Mr. Mirrione provided an update regarding the resignation of Board Secretary, Rose Sahagun.

**Motion:** Denise Boland

**Second:** Rashad Said

**Unanimous approval to accept the resignation of Rose Sahagun as the work2future Foundation Board Secretary.**

**5. ACTION: Appointment of Board Secretary**

Mr. Mirrione provided a recommendation to appoint Mr. Andrew Vasquez, work2future Foundation Human Resources Manager, as the new Board Secretary.

**Motion:** Denise Boland

**Second:** Rashad Said

**Unanimous approval to appoint Andrew Vasquez as the work2future Foundation Board Secretary.**

**6. ACTION: Appointment of Board Treasurer**

Mr. Mirrione provided a recommendation to appoint Mr. Lawson Peters work2future Foundation Finance Manager, as the new Board Treasurer.

**Motion:** Denise Boland

**Second:** Rashad Said

**Unanimous approval to appoint Andrew Vasquez as the work2future Foundation Board Secretary.**

**7. DISCUSSION: 2016-20 WIOA Adult and Youth RFP Update**

Mr. Mirrione provided an update on the WIOA Adult and Youth RFPs issued by the City of San Jose. Staff submitted applications for the Adult North County, Adult South County, Youth North County, and Youth South County. The City of San Jose will be announcing the awardees for all of the WIOA RFPs in mid-March.

**8. DISCUSSION: Marketing Update**

Mr. Mirrione provided an update regarding the marketing efforts of the work2future Foundation.

**C. Set Items for Next Agenda**

- **February 2016 Board Meeting Minutes Approval**
- **Program Updates**
- **Fundraising & Financial Updates**

- **Marketing Update**

**D. Announcements:** There were no announcements.

**E. Next Meeting**

The next work2future Foundation meeting is scheduled for Thursday, March 24<sup>th</sup>, 2016 at 5:15 pm at the San Jose Job Training Center, 1601 Foxworthy Avenue, San Jose, CA 95118.

**IV. PUBLIC COMMENT: There were no public comments.**

**V. ADJOURNMENT:** The meeting was adjourned at 6:35 pm