

work2future Foundation Special Board Meeting
MEETING MINUTES
May 3, 2017

Call to Order: 5:25pm

I. QUORUM VERIFICATION

Members Present: Jason Cameron, Sara Moghadam, Marzieh Nabi

Members Absent: Benny Boveda

Staff Present: David Mirrione

II. CLOSED SESSION

a. Fiscal Update

Mr. Mirrione provided the Board with an overview of the January and February 2017 Statements of Financial Position and Statement of Financial Activities. Staff also provided an update on the funds raised for 2016-17.

Motion: Jason Cameron

Second: Sara Moghadam

Unanimous approval and acceptance of the work2future Foundation's January and February 2017 Statements of Financial Position and Statement of Financial Activities.

III. CHANGES TO THE AGENDA

No changes to the agenda were made.

IV. PUBLIC COMMENT

No public comments were made.

V. OPENING REMARKS: Read by Board President David Mirrione

VI. AGENDA ITEMS

1. Old Business

1. ACTION: Approval of the Minutes of the January 25, 2017 work2future Foundation Board meeting.

Motion: Sara Moghadam

Second: Jason Cameron

Unanimous Approval and adoption of the January 25, 2017 work2future Foundation Board meeting minutes.

2. New Business

1. Director's Update {Discussion}

Mr. Mirrione provided an update regarding the 2016-17 WIOA Programs.

2. Marketing Update {Action}

Mr. Mirrione presented the results of the board directed procurement for specialized workforce development marketing services. The Board discussed and approves the staff recommendation to contract with Full Capacity Marketing to provide contracted marketing services.

Motion: Jason Cameron

Second: Marzieh Nabi

Unanimous Approval to contract with Full Capacity Marketing.

3. 2016-17 WIOA Program Updates {Discussion}

Mr. Mirrione presented the results of the board directed procurement for specialized workforce development marketing services. The Board discussed and approves the staff recommendation to contract with Full Capacity Marketing to provide contracted marketing services.

4. Board Chair Election {Action}

The Board discussed a recommendation to appoint Jason Cameron as Board Chair.

Motion: Sara Moghadam

Second: Marzieh Nabi

Unanimous Approval to appoint Jason Cameron as Board Chair.

5. 2016-17 San Jose Works Program Updates {Discussion}

Mr. Mirrione provided the board with an update regarding the proposed 2017 summer youth employment program and a progress report on the current 2016-17 San Jose Works Program.

C. Set Items for Next Agenda

- **May 3, 2017 Board Meeting Minutes Approval**
- **Fundraising & Financial Updates**
- **Marketing Update**

D. Announcements: There were no announcements.

E. Next Meeting

The next work2future Foundation meeting is scheduled for Wednesday, June 14, 2017 at 5:15 pm at the San Jose Job Training Center, 1601 Foxworthy Avenue, San Jose, CA 95118.

IV. PUBLIC COMMENT: There were no public comments.

V. ADJOURNMENT: The meeting was adjourned at 6:32pm.